

Term 3, Week 2

Friday 28 July 2023

From the Principal

Dear families,

Welcome to Term Three!

This term we welcome three familiar faces back to our staff. Miss Mikaela Ierano steps into Year 6 with Mrs Cooper, while Mrs Butterfield is on leave. Mrs Brooke Pattison returns from maternity leave and will be working in a range of roles. And following Kerryn Lamb's appointment as Head of Boarding at the College, Toni Bailey will work in 6BC supporting student learning.

I am happy to announce the safe arrival of baby Hailey Butterfield! Little Hailey arrived on Tuesday July 25 and is a little sister for Flynn. Hailey's parents Belinda and Tom are over the moon.

This term we welcome a new student to St Joseph's, Jayson Ison who has joined 3C. Jason & his family, Melinda & David have joined us from Sydney. Please make them welcome if the opportunity arises.

We are blessed to live in such a generous, community minded town. Over the course of 2022, St Joseph's families collected their Golden Apple shopping receipts and handed them in to our school, where they are collated by our fundraising committee and returned to the Golden Apple. As a result of the 2022 receipts, a donation of \$1927.43 has been received from the Fiumara family at the Golden Apple! We are very grateful for their support.

This term we are excited to announce that we are in the process of rehearsals for a whole school musical, titled "Let The Games Begin!", which will take place on August 30 at St Francis De Sales College. Our senior students will take on the major roles. After auditions last week, it is clear that we have a wealth of talent at St Joseph's!

Catholic Education, Diocese of Wagga Wagga have crafted a document called Working in Partnership. This document supersedes two separate documents, the Parent Code of Conduct and the Staff Code of Conduct. A copy of the Working in Partnership document is included in today's newsletter. A short video explaining the purpose of this document can be viewed [here](#).

The school attendance of some students continues to be a concern. This includes both full day attendance and lateness to school. Next week we will be in contact with parents/carers whose children's attendance does not meet diocesan expectations, to ascertain how we can work together to ensure improved attendance.

Minutes lost = days lost per year

A couple of minutes here and there doesn't seem like much, but...

When your child misses just...

they miss days per year

5 mins
per day



= 3 days



30 mins
per day



= 18 days



Patterns of lateness
can have a serious
impact on your child's
education.

education.nsw.gov.au

MaryJane Simms

Principal

Prayer



Heavenly Father, God of power and of love.

We pray for all the children who are preparing for the Sacrament of Confirmation.

May your Holy Spirit help them to grow in faith, hope and love and may they come to know you as a loving father who loves them without limit.

May their hearts welcome you gladly;
May their ears hear your voice in the scriptures;

May their eyes see you in all things;
as they walk in the ways of Jesus.

Amen.

SJLE Calendar

2023, Term 3

29th
July

Paint N Sip Fundraiser
[tickets available](#)

1st
Aug

Kindergarten 100 days
celebration

3rd
Aug

Mufti Day - wear your
favourite sports clothes for
a gold coin donation

4th
Aug

Junior Joey's 10am-11am

PARISH MASS TIMES

St Joseph's Parish Leeton:

Saturday Vigil - 5.00pm

Sunday - 10.00am

Sacrament of Penance

Friday - 4.45pm - 5.15pm

Saturday - 4.20pm - 4.45pm

Eucharistic Adoration

Friday - 4.30pm

St Patrick's Parish Yanco:

Sunday - 8.00am



BABY NEWS

Congratulations to David Goonan & Gloria Giddings on the safe arrival of their little girl Riely Caleen Goonan. Riely was born on Monday July 24 and is a little sister to Melody (3HH).



GOLDEN APPLE DOCKETS

A major fundraiser for St Joseph's is the collection of **GOLDEN APPLE DOCKETS**. The Golden Apple Supermarket very generously donates money to the school according to the amount spent over the year by the school (and extended) community.



This is an EASY fundraiser for the school, so please **KEEP YOUR DOCKETS AND SEND THEM IN WITH YOUR CHILD TO BE COLLECTED IN THEIR CLASS.**

CONGRATULATIONS MR & MRS BUTTERFIELD!



Hailey Joy 💖🌸
25/7/23
2:51am
3450g
50.5cm

2023 WAGGA WAGGA DIOCESAN ATHLETICS CARNIVAL

Last Wednesday 13 students represented our school at the Wagga Wagga Diocesan Athletics Carnival in Albury. Congratulations to the following students who represented our school - Abby, Alfie, Benson, Carter, Ella, Israel, Isla, James, Kane, Kaweera, Olivia, Wade and Willow.

All students performed exceptionally well on the day, with students achieving some great results. Kaweera (12-13yrs Boys) 2nd 200m and 3rd long jump, Kane (Jnr Boy) 3rd in 800m and 1500m, Olivia (11yrs Girls) 3rd in high jump and Benson (8yrs Boys) 3rd in 100m.

Congratulations is extended to Kaweera who has made the MacKillop Athletics Team for the 200 metres.



SCHOLASTIC BOOK CLUB

Scholastic Book Club brochures have gone home this week, full of new books, collections, games and bargains as well as a book giveaway!

Purchases can be made by credit card at [scholastic.com.au/LOOP](https://www.scholastic.com.au/LOOP), or if paying by cash, please return your order and the correct money to the school in an envelope marked "BOOK CLUB".

It would be appreciated if all orders could be returned by Friday, August 4, to allow timely delivery.

Thank you and happy reading.

Mrs McAliece
Book Club Coordinator

OVERDUE LIBRARY NOTICES FOR TERM 3

We hope your children and family have been enjoying books from the school library this year.

Overdue library book notices were sent home last week, as a gentle reminder to all families. Further reminders will be sent home, for any overdue books, as the term progresses.

It would be appreciated if all overdue books could be returned to the library.

If you are unable to find a book at home and/or are sure it has been returned and not scanned, please return the overdue notice, via the blue box, with a notation such as "missing" or "already returned".

This will enable us to update our library records.

Many thanks and enjoy reading!

Mrs Judi McAliece
Library Coordinator

RELIGIOUS EDUCATION NEWS

Confirmation Candidates

On Saturday 22nd July, Year 6 students made their commitment to begin their preparation for Confirmation. We had an amazing turnout and we thank all the students and families who attended, particularly to the families who are supporting their child in receiving the sacrament.

A Compass event has been sent out today with all the information about Confirmation on the 26th August at 4pm. It also includes payment methods and some attachments to fill out in regards to information required to prepare our students. Please also reply to the question along with it, asking if your child is receiving the sacrament as a Catholic or a non-Catholic.

If you need any more information about this, please don't hesitate to contact me or the Year 6 teachers, Miss Ierano, Mrs Cooper or Ms Lyons.



Update to Upcoming Masses

There have been some date changes to Masses in the next coming weeks. Instead of a first Friday Mass in August (next Friday), Year 1 will lead a whole school Mass on Tuesday 8th August (Week 3) to celebrate the feast day of Mary Mackillop and Year 4 will lead another whole school on Tuesday 15th August (Week 4) to observe the feast day of Mary.

Dates for your diary

Tuesday 8th August	Mary of the Cross Feast Day - Whole School Mass - 9:15am - led by Year 1
Tuesday 15th August	The Assumption Feast Day - Whole School Mass - 9:15am - led by Year 4
Sunday 20th August	Third Weekend Vigil Mass - 10am - led by Year 3
Saturday 26th August	Confirmation Mass - 4pm - led by Year 6
Friday 1st September	First Friday Whole School Mass - Father's Day - 9:15am - led by Year 5
Sunday 17th September	Third Weekend Vigil Mass - 10am - led by Year 2

Stephanie Cirillo
Acting Religious Education Coordinator



Peaceful Kids program

'Peaceful Kids' is a Mindfulness and Positive Psychology based program to lessen anxiety and stress and increase resilience in children. The program gives children the skills, practice and support to utilize coping strategies that lessen the symptoms of anxiety and stress. The program also involves parental involvement and commitment to supporting the strategies at home.



Outcomes of the Peaceful Kids program: Program structure:

- Lessen symptoms of anxiety and stress in children
- Teaches children to self-calm
- Empowers children to manage their own anxiety
- Develops emotional intelligence skills
- Teaches children life-long skills to manage stress and prevent stress build up
- Supports children so they know that they are not alone with suffering from anxiety
- Peaceful Kids is a 8-week program for children
- Groups of 4-6 children
- Sessions are for approximately 1 hour each week
- Sessions include learning a range of mindfulness strategies and meditations and positive psychology exercises
- Students are guided through meditations daily online via the Peaceful Kids website: peacefulkids.com.au

Upcoming groups to be held at St Joseph's, Leeton:

Day/Date: Thursdays at 12:00 p.m. (Years 3-6) OR 1:50 p.m. (Years 1-2)

Starting in Week 5 (17th of August)

Cost: \$340 for 8 weeks/sessions

This is inclusive of:

- Session delivery (8x 1-hour sessions)
- Pre/post session administration and follow-up (weekly emails to parents)
- Learning materials/resources

Facilitator: Emma Fisher (Social Worker) from Grow – Social Work Services and Consulting.
Please visit www.growswservices.com for more information.

Further information:

If you would like further information a free parent information session will be held via Zoom on Tuesday 8th of August at 8:00-8:30 p.m. Please email emma@growswservices.com so you can be sent an invite.

Bookings:

To book a place for your child please email the following details to emma@growswservices.com:

- Child's name, DOB, year level
- Parent/guardian name/s

Spaces are limited to a max of 6 for each group – so book in quick if you wish to secure a spot!



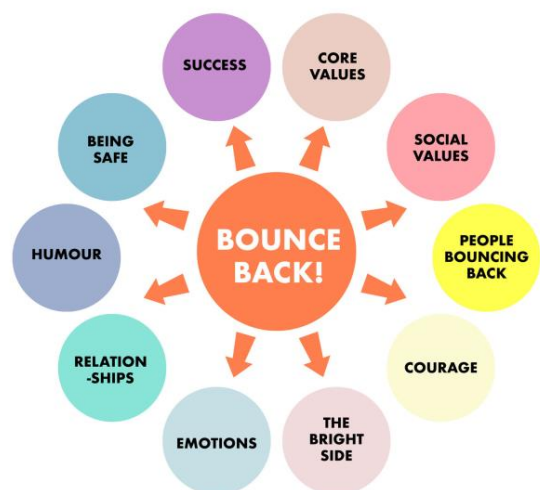
BounceBack! AWARDS

Week 1 | Term 3

Lettie N
Remy P
Molly T
Luca C
Owen C
Georgia-Leigh M
Blake M
Kelvin L
Nixon F
Grace F-P
Will D
Phoebe S
Jamie W

BounceBack is an evidence-informed program built on Positive Psychology, Cognitive Behaviour Therapy and Social Emotional learning principles.

St Joseph's teaches the BounceBack program from K-6 to improve student wellbeing and help students to deal with the complexities of their everyday lives. It teaches them how to BounceBack when they experience sadness, difficulties and challenging times.



ST JOSEPH'S MERIT AWARDS TERM 3, WEEK 1 2023

Harper O	KF
Zaid S	KF
AJ S	KM
Atipa N	KM

Jacob W-W	1B
Christopher M	1B
Liam L	1G
Charlie P	1G
Zeke S	1G
Penelope C	1G
Linda M	1V
Indi M	1V
Lucas G	2B
Manreet K	2B
Bailey J	2B
Lucy S	2M
Boston O	2M
Braite M	2M
Sophie Q	3C
Rufaro G	3C
Kelvin L	3C
Ava S	3HH
Gurtej S	3HH
Jonty J	4CM
Imogen J	4CM
Callum S	4CM
Jordan E	5CS
Tao L	5CS
Ellis D	5CS
Alexis A	6BC
Jarvis C	6BC
Ethan N	6L
Alexandra H	6L



SEASONS OF GROWTH – AN INVITATION

Dear Parents/ Guardians,

Change and loss are circumstances that affect all of us at some stage in our lives. At St Joseph's we recognise that when changes occur in families as a result of death, separation, divorce, impact of illness, moving to a new town, country or other significant change and loss, young people may benefit from learning how to manage these changes effectively. We are therefore offering a very successful education program called **Seasons for Growth**. Research suggests that anyone affected by bereavement wait 6-12 months before participating in a **Seasons for Growth** program.

This program is facilitated in small groups (about 6) and is based on research that highlights the importance of social support and the need to practise new skills to cope effectively with change and loss. It is for children in Years 1/2, Years 3/ 4 and 5/ 6. The program focuses on issues such as self-esteem, managing feelings, problem solving, decision making, effective communication and support networks.

Seasons for Growth runs for eight weeks and each weekly session is for 40-45 minutes. The program concludes with a "Celebration" session.

Seasons for Growth will commence **Friday 1st September, 2023** (during school hours) and will be facilitated by school staff who have received training in the use of this program. If you think your son or daughter would benefit from Seasons of Growth we would encourage you to talk to him/her about this. **Should he/she decide to participate please fill in the tear off section below and return to the school by Friday 18th August 2023.** If you would like further insight into the value of this program please contact the school and Mrs Tavella will contact you.

St Joseph's Leeton is pleased to be able to offer this program and we are confident that it will be a valuable learning experience for those who request to be involved.

Mrs Luisa Tavella
Seasons of Growth Companion

Mary Jane Simms
Principal

I/We _____ give consent for my son/daughter _____ to participate in the **Seasons for Growth** program. I have discussed this with him/her.

Parent/Guardian signature

Child's signature

Sports Uniform Days Term 3

KF - Wed & Fri
KM - Tues & Fri
1B, 1G & 1V - Wed & Fri
2B - Mon & Wed
2M - Wed & Fri
3C - Tues & Thur
3HH - Mon & Thur
4CM - Wed & Fri
4LM - Tues & Fri
5CS - Tues & Thur
6BC Tues & Thur
6L - Mon & Thur



SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS SRC NEWS ... SRC ..

NEXT Thursday 3rd August is

MUFTI DAY

Come dressed in your favourite sports/casual clothes

Bring a gold coin donation

Money will go to purchasing new chess boards for the Chess Club!



SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... SRC NEWS ... NEWS



A reminder that every Monday is..

NUDE FOOD MONDAY!!

Help our School manage WASTE

by (NOT) packaging your food..

Let it be free... in your lunchbox!!

SAVE \$\$\$ BY BUYING CHIPS/ SNACKS IN BULK

and packaging them yourself

Let's save the world by not using plastic wrap.

Every Monday! Make it a habit.. it's a game changer!!



St Joseph's Canteen Menu

Term 3 2023



Cold Lunches

Sandwich or Wrap &/or Toasted

Cheese	\$3.50
Ham	\$3.70
Ham & Cheese	\$4.00
Ham, Cheese & Tomato	\$4.30
Salami	\$4.00
Chicken	\$3.70
Chicken & Cheese	\$4.00
Jam	\$2.20
Vegemite	\$2.20
Extra Fillings	50c



Snacks

Honey Soy Chips	\$1.50
Sea Salt Chips	\$1.50
Frozen Yoghurt	\$2.00
Cordial Cups	50c
TNT Sour Sticks	\$1.00
Zooper Dooper's	50c
Berry Nice Yoghurt Sticks	50c
Callipos	\$1.50

Ever Changing Items from List Below \$2 or less

Biscuits	50c	Cup Cakes	50c
Jelly Cups	50c	Fruit Bowls	50c
Pin Wheels	50c	Cheese Toast	50c
Donuts	50c		



Hot Lunches

Pie	\$4.50
Sausage Roll	\$3.50
Party Pie	\$1.00
Chicken Nuggets	70c
Gluten Free Nuggets	80c
Chicken Tender	\$2.00
Sauce	30c
Fried Rice	\$4.50
Butter Chicken & Rice	\$4.50
Sausage & Cheese burger sauce sliders (limit of 2 each)	\$1.50
Chicken Tender Wrap Lettuce/Mayo or Cheese	
Small 1 Tender	\$3.80
Large 2 Tenders	\$5.50
Extra Salad	\$1.00
Add burger or sweet chill sauce	30c
Pasta & Meatballs	\$4.50
Wednesday Only	
Nachos - mince, salsa, sauce, cheese	\$4.50
Thursday Only	
Potato Scallops	\$1.50
Friday Only - Frankie's Pizza Slices	
- Hawaiian	\$3.50
- BBQ Meat Lovers	
- Margherita	

Drinks



Popper - Apple	\$1.50
Orchy OJ	\$2.50
Strawberry Milk	\$2.80
Chocolate Milk	\$2.80

TERM 3 SCHOOL CALENDAR 2023

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/ SUN
3 August	31	1 Kindergarten 100 days celebration	2	3 Mufti Day - wear your favourite sports clothes for a gold coin donation	4 Junior Joey's 10am-11am	5/6
4	7	8 Feast of Mary, MacKillop - Whole School Mass 9.15am	9 ICAS Writing	10	11 Junior Joey's 10am-11am	12/13
5	14	15 Feast of the Assumption - Whole School Mass 9.15am	16 ICAS English State Directors Visit - school tour	17	18 National Day of Action Against Bullying Junior Joey's 10am-11am	19/20
6	21	22	23 Confirmation Reflection Day	24	25 Junior Joey's 10am-11am	26/27 2023 Confirmation Mass Saturday
7	28	29	30 ICAS Mathematics SJLE School Musical - Let The Games Begin	31	1 First Friday Mass 9.15am - whole school Junior Joey's 10am-11am Fathers Day Shared Lunch	2/3
8 September	4	5	6	7	8 Junior Joey's 10am-11am	9/10
9	11	12	13	14	15 Junior Joey's 10am-11am	16/17 Weekend Vigil Mass Sunday 10am
10	18	19	20	21	22 Junior Joey's 10am-11am Last day of Term 3.	23/24

Note - Information/dates for the Term calendar will be added each week as it is provided to us. Please check regularly for new updates.

PD = Professional Development



**Want to learn to
play squash?**

Our junior squash program provides both coaching and supervised games to help you learn.

We can provide racquets, balls and protective glass, so you only need non marking shoes.

Term 3 nominations for an 8 week program are now open. Running from 29/7 – 16/9. Coaching starts at 3:00pm on Saturdays at the Leeton Soldiers Club.

Cost is \$15 for the term, payable at the Leeton Soldiers Club.

Nomination forms are available at the Leeton Soldiers Club, or via the Leeton Squash Club page on Facebook

NAPLAN 2023 results: Information for parents and carers

What's changing?

From 2023, proficiency standards replace the previous reporting of student NAPLAN results that used numerical bands and the national minimum standard.

What are proficiency standards?

Proficiency standards describe what students are expected to know and should be able to do in literacy and numeracy at the time of NAPLAN.

There is a proficiency standard for each test area within each year level.

Students' results are measured against 4 levels of proficiency:

- **Exceeding:** The student's result exceeded expectations at the time of testing.
- **Strong:** The student's result met challenging but reasonable expectations at the time of testing.
- **Developing:** The student's result indicated that they are working towards expectations at the time of testing.
- **Needs additional support:** The student's result indicated that they did not achieve the learning outcomes expected at the time of testing. They are likely to need additional support to progress satisfactorily.



Has there been a change in what NAPLAN assesses?

No, there has not been a change in what NAPLAN assesses. NAPLAN continues to measure student achievement in numeracy, reading, writing, spelling, grammar and punctuation.

Detailed information on the knowledge and skills being measured in each NAPLAN assessment is available at www.nap.edu.au

Your child's teacher can provide more information into how your child's NAPLAN result relates to their other school-based assessments and classroom learning, and any additional support your child might need.

Why has the reporting changed?

Proficiency standards provide clearer information about a student's NAPLAN achievement based on reasonable expectations of what students should be achieving at the time of testing.

The standards will allow you and your child's teachers to easily identify areas of strength, as well as any areas that may need more support.

How do I know if my child is meeting expectations?

A result in the *Exceeding* or *Strong* level means your child has met and/or exceeded expectations for their current stage of schooling.

A result in the *Developing* or *Needs additional support* level means your child has not yet demonstrated they are meeting expectations for their year level at the time of testing.

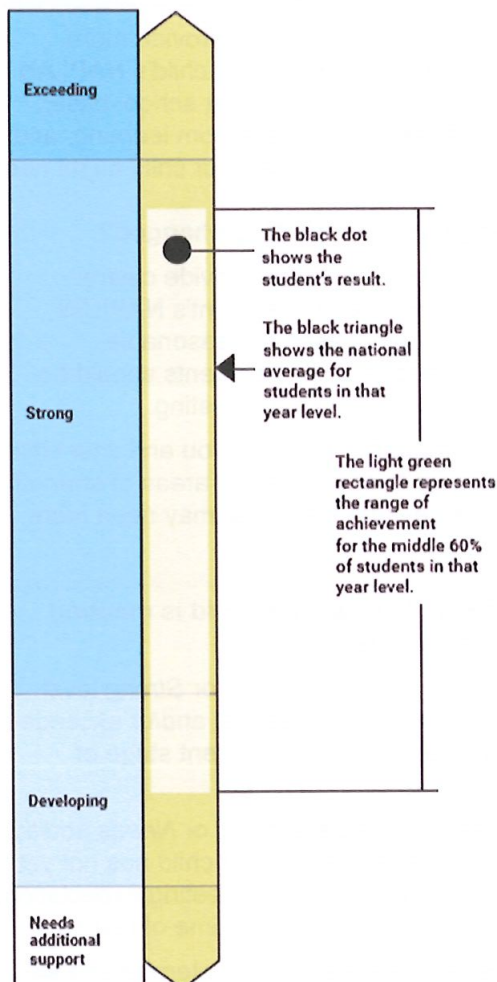
The results are simple to interpret and will allow you to easily identify areas where your child may require additional support.

How will proficiency standards appear on individual student reports (ISRs)?

The report shows 4 levels of proficiency – *Exceeding, Strong, Developing* and *Needs additional support*.

A student's result is shown as a black dot on an achievement scale for each assessment area, which shows increasing levels of knowledge, understanding and skills demonstrated in the assessments.

The new report continues to show each student's achievement against the national average (black triangle) and the range of achievement for the middle 60% of students in that year level (light green rectangle).



What skills are expected at each proficiency level?

Proficiency levels are set at a challenging but reasonable level expected for your child at the time of NAPLAN testing, based on what has been taught in previous years of schooling.

Page 4 of the ISR includes a summary of the skills expected at each level of proficiency.

Detailed proficiency level descriptions are available at www.nap.edu.au

Can I check my child's progress against previous NAPLAN reports?

Results from 2023 cannot be directly compared with results from 2008 to 2022 as:

- all schools now complete NAPLAN online
- the tests are held earlier in the year
- a new measurement scale that is more suited to the online tests has been introduced.

Questions?

If you have any further questions, please contact your child's teacher in the first instance.

Your child's teacher can provide insight into how your child's NAPLAN result relates to their other school-based assessments and classroom learning, and any additional support your child might require.

NSW Education Standards Authority NAPLAN team

Phone: 1300 119 556 or (02) 9367 8382

Email: naplan.nsw@nesa.nsw.edu.au

WORKING IN PARTNERSHIP

A COMMITMENT BY FAMILIES AND SCHOOLS



Catholic Education, Diocese of Wagga Wagga (CEDWW) is united in the belief that Jesus Christ is our greatest teacher. The Catholic School participates in the evangelising mission of the Diocese. It is an inclusive environment for Christian education where faith, life and culture are brought in harmony.

'I came that they may have life, and have it to the full' (John 10:10)

Inspired by this Gospel message and the actions of Jesus Christ, we nurture excellence as a Community of Learners, so all may flourish in the fullness of humanity. Therefore our schools:

- Share the good news of Jesus Christ.
- Educate with a Catholic perspective preparing the students to serve their communities with justice, integrity and a particular commitment to the poor.
- Create conditions for students to be inspired with a love of learning and a heart of hope.

WORKING IN PARTNERSHIP

"Staff in child safe organisations understand that parents, carers and other important people in a child's life have the primary responsibility for raising their children. A child safe organisation talks to, consults with and invites the participation of families, caregivers and the broader community to promote the rights of children." (Standard 3: Child Safe Standards: Office of the Children's Guardian 2020).

In choosing one of our Catholic Education: Diocese of Wagga Wagga schools, parents and carers enter into a partnership with the school where the responsibility of their child's education is shared between parent / carers, as the primary educator of their child, and their school community.

This partnership between parents/carers and their school community is based on the guiding principles described within this document. It takes place in an environment of open, respectful and two-way communication where the expectations for the partnership are understood by everyone involved.

This Commitment also applies to all school sponsored meetings/functions within and outside of school hours.

For the purpose of this document, the term "parent/carer" is used as a term to include natural, adoptive or foster parents, guardians and caregivers of students.

A COMMITMENT BY FAMILIES AND SCHOOLS

CEDWW Schools strive to nurture a partnership between parents and schools where:

- all relationships are based on mutual respect, trust and a spirit of collaboration in accordance with the ethos and values of the Catholic Church
- parents/carers are recognised and valued for the primary role they play in their child's faith formation, learning and wellbeing
- teachers and staff are respected and valued for their professional skills and competence in educating students in the context of Gospel teachings
- parents, schools and parishes work in partnership to achieve the best possible outcomes for each student.

Parents/carers at CEDWW Schools can expect that their child's school will:

- offer a caring, faith-filled environment where each student comes to know the person of Jesus Christ
- be a place where each student can learn and feel safe
- treat every member of the school community with courtesy and respect
- involve them in decisions that affect their child's faith formation, learning or wellbeing
- provide timely and accurate information about their child's progress
- enable them to ask questions and speak to their child's teacher or member of the school leadership team at a mutually convenient time
- listen to concerns, issues or complaints, addressing them as appropriate, while continuing respectful, professional relationships.

CEDWW Schools can expect that the parents/carers in the school community will:

- support and contribute to a caring faith-filled environment where each student comes to know the person of Jesus Christ
- model responsible and respectful behaviour within the school community in both the real and digital worlds
- treat every member of the school community with courtesy and respect
- listen, talk collaboratively and share relevant information with teachers and school which assists staff to understand and address any issues, misunderstandings or concerns
- respect the privacy of every member of the school community
- support student adherence to the school's standards for behaviour, dress and self discipline, application to course work and study and participation in school activities
- contribute to a safe school community where intimidation, bullying, harassment or inappropriate behaviour are not tolerated
- adhere to the commitments made at the time of enrolment, including the prompt payment of school fees.



COMMUNICATION WITHIN YOUR SCHOOL

CEDWW schools strive to be welcoming communities of faith, hope and care, where communication takes place in an environment of openness, trust, mutual respect and is in the interests of all students. To support effective communication, schools and parents/carers are asked to observe a number of guidelines.

Schools

It is expected that individual schools will:

- provide many opportunities to communicate and meet with parents through regular newsletters, mobile alerts and formal meetings, such as parent teacher interviews and information nights
- ensure information and communication regarding student's education and school activities is provided to families in a timely manner
- ensure the availability of appropriate school personnel (including leadership) at a mutually convenient time when further engagement with a family is required
- respond to phone calls or requests by parents for information or meetings as soon as is practical
- show a level of flexibility and understanding of a parent/carers capacity to respond immediately to a school request (eg. collection of a student from school)

Parents

It is expected that parents:

- will make an appointment at a mutually convenient time to meet the appropriate teacher should issues require further discussion. In Primary Schools, this would usually be the classroom teacher in the first instance whereas in Secondary Schools it may be the Year Coordinator or Pastoral Care Coordinator
- know they have the opportunity to meet with school leadership members in instances where issues haven't been resolved with the initial teacher(s)
- only approach or seek out school personnel in an appropriate forum or mutually agreed time
- will contact appropriate school personnel for school related matters that involve their own child. Under no circumstances should parent/carers approach other students or family members to clarify issues or concerns
- be constructive and courteous in all interactions with students, staff and members of the school community
- are respectful in all digital and electronic communication
- be aware that schools may not respond immediately to all emails and phone calls but will do so as soon as is practical
- utilise appropriate channels for communication eg. school email addresses and telephone numbers





RESOLVING ISSUES

There will be times when parents disagree with a school decision or process. These matters are best addressed within a framework of dignity, respect and truth. Initial communications should always be with the appropriate school personnel eg classroom teacher / Year Coordinator and if further support is required, contact should be made with school leaders. If such contact fails to reach a satisfactory resolution, parents are encouraged to refer to the Complaints Handling Policy for guidelines on the process of making and resolving a complaint. The policy and supporting documentation is available through the CEDWW webpage using [this link](https://www.catholic.edu.au/policy/complaints-management) (or by visiting www.catholic.edu.au/policy/complaints-management).

In the rare circumstance where there are consistent and/or proven breaches of this commitment as determined by the principal and, where necessary, in consultation with Catholic Education: Diocese of Wagga Wagga, the school has the right to implement certain actions, which may include:

- an informal meeting between the parent/s with the principal or a member of the school leadership team to remind parents about the expectations outlined in this commitment.
- a formal meeting between the parent/s and with the principal and/or a member of the school leadership team
- a formal escalation of the matter to the CEDWW Office where parents may be required to meet with staff and/or independent consultants
- exclusion of a parent from the school under the Inclosed Lands Protection Act 1901 (NSW)
- in the case of unlawful or aggressive behaviour, bullying or intimidation of school staff, the matter may be referred to the NSW Police or other appropriate agencies.